

ROSEWORTHY OLD COLLEGIANS ASSOCIATION INC

MINUTES

COMMITTEE MEETING

Monday 16th December 2019 at 6.00pm

FREE Eyre LTD Meeting Room, 33 Hutt Street, Adelaide

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| 1. Welcome: | President Fiona Hill |
| 2. Apologies: | J van de Weyer, K Forrest, R(Dick) Turnbull |
| 3. Present: | F Hill, M.Rodda, A.Dennis, D. Manson |
| 4. Confirmation of Minutes: | Deferred until next meeting. |
| 5. Business arising from Minutes: | Deferred until next meeting. |
| 6. Correspondence: | Nothing specific. |
| 7. Treasurer's Report: | <p>\$10,000 : Bank SA term deposit
\$3,370 : Bank SA Everyday acct.
\$3,333 : Bank SA wine fundraising acct.
\$23,000 : in Rabo Bank
Treasurer (MR) to reconcile dinner financials for next meeting.</p> |
| 8. Autumn Digest: | <p>AD/DM to coordinate collation of articles and edit after Connie at Thrive Marketing has done layout.</p> <p>Suggested articles – Alf Humble (DT/DM), Annual Dinner Wrap (FH) List of deceased members (DM), Waite Wine articles (MR), Alan Piggott story from Rural Press (FH), Call for award of Merit Nominations (MR). 2020 Dinner (AD) Flag Competition (FH)</p> |
| 9. Website: | Not yet up and running, but promised before Christmas. |
| 10. West Coast ROCA Branch: | No report, DM is confident he can find a coordinator(s) from Port Lincoln to run a dinner in 2020. |
| 11. South East ROCA Branch: | FH to discuss with Alan Richardson. |
| 12. Riverland ROCA Branch: | DM will coordinate 2020 event at location and date tba. |
| 13. Mid North/YP Branch: | No decision yet on possible coordinator. |
| 15. <u>Fundraising</u>: | Wine – 20 cases on hand, unlabeled but all paid for. Approx \$4k to be realized with sale proceeds. FH to ask DC for another 200 labels. Suggestion of new “retro” label for next vintage. |
| 16. Other Business: | <p>FH advised that Clare Engravers have a stock of brass plates suitable for Honor Boards at RAC. FH to get measurements on next visit and contact Kym 08 8842 2013 to purchase enough stock to fill board.</p> <ul style="list-style-type: none">• 40-Year reunion cohort have asked if their graduate names can be added to the Honour Board in the Roseworthy cafeteria hall. DM explained the cut-off for name lists was due to the changeover from the |

original RDA course to the new College of Advanced Education course. There is room for their names, but are they prepared to pay for it. FH to contact the group co-ordinator.

- FH to ask Carolyn McLean if the UofA Alumni office can provide assistance for organising ROCA regional reunions.
- Barny McCallum asked at the AGM about the possibility of flying a ROCA flag at Roseworthy. FH to announce a flag design competition in the Autumn ROCA Digest. A flag pole already exists near the chapel. (please add Flag article to Autumn Digest list – FH)

17. Memorabilia Update:

Blazer donated by Dr. Alf Humble to ROCA. A reconnaissance mission by MR/DM/FH/AD to be planned in Early Feb to see what is in the “room” at RAC, and what can be used to display the 3 Blazers owned by ROCA. David Spencer also to be asked to contact University to see what display boxes may be available there. FH has created a display labelling system to identify donor, item details etc.

18. Annual ROCA Reunion Dinner

Feedback was generally positive from the 2019 event. Venue was a good size, venue staff were friendly and helpful, and flexible. Food was good, and alternate drop worked well, except for the missing vegetarian meal. Bar seemed to work quite well. Registration system and seating allocation using Eventbrite was good, although expensive. DT liaising with venue to ensure everything worked well in the lead up and on the night was excellent. Format of the evening was well received with special mention made of AR interview style of award recipient and year groups. Selling single bottles of wine at the end of the night was successful with 3 dozen sold @ \$20/bottle.

Slight negative was the attempted display wine theft, and the time taken to clear the room.

Ray Taylor’s daughter is now events coordinator at Nationals Wine Centre so a quote from them for 2020 may be worthwhile.

Date for next year will be Friday 16th October 2020.

19. ROCA Operating Manual

FH proposed the creation of a booklet/file/running sheet to form the basis of an operating manual for the ROCA Committee. It is intended that this can be stored in a central place, and updated electronically to be used by future generations of committee members to ensure none of the existing knowledge and protocols are lost over time. AD to initiate word document file to build upon.

Initial topics to include the following: owners to provide details, dot points to AD for inclusion in master document which will be distributed prior to next meeting.

1. Annual Dinner incl. checklist (KF)
2. Award of Merit (DM)

3. Events to attend annually
4. Digest - checklist and drop box instructions (MR)
5. ROCA Award donations (FH)
6. Website Admin (Carolyn)
7. Documents for Archives (FH)
8. ROCA ties and badges (DM)
9. AGM Procedure/Addition of committee members
10. Wine Fundraising/Labels (FH)
11. Constitution (DM)
12. Regional Reunions
13. Memorabilia - how to donate and list of items. (FH)

Summary of Unfinished Action Items

Mark – write to Wayne Hein, seeking to access \$1,000 from the RCSF

Mark – follow up with Carolyn re what happens to “do not subscribe” emails of ROCA members, per Dale’s email of 2 July.

Fiona – resend old Digest mailing list database to committee members.

Meeting closed at 8:15pm

Next Meeting: Monday 10th February 2020 @ 6:00pm, Free Eyre Office.