

ROSEWORTHY OLD COLLEGIANS ASSOCIATION INC

Minutes

COMMITTEE MEETING

Monday 5th November 2018 at 6.00pm

FREE Eyre LTD Meeting Room, Hutt Street, Adelaide

Welcome: Fiona Hill

Present: Fiona Hill, , Mark Rodda, Dale Manson, Dick Turnbull, Andrew Dennis, Kate Forrest, Jess Van de Weyer (by phone),

Apologies: Allan Richardson, David Coyner, Melissa Rebbeck

Confirmation of Minutes: Minutes of 24 Sept 2018 confirmed by D.Manson, 2nd D.Turnbull

Business arising from Minutes: None

Correspondence: Returned ROCA Digests – Dale to follow up with Carolyn Mc to ensure that the Alumni database maintenance 'systems' are still suffice.

Treasurer's Report:

	Society Cheque BSB 105-009 Acc 065 129 040	\$3,996.08 Available balance: \$3,996.08
	Society Cheque BSB 105-146 Acc 027 009 540	\$4,747.25 Available balance: \$4,747.25
	Term Deposit Acc 146 4036 528 560	\$10,689.59

M.Rebbeck sent through the above screen shot of the 3 accounts

Annual Dinner: \$11,560 income from the dinner, plus \$405 in donations.

Action: M.Rebbeck and D.Coyner to check total expense for the dinner and report back at the next meeting to provide final 'financial result' of the event.

Action: Secretary to remove "Ag Student Association" note from the agenda until the University comes up with an overall Ag Alumni strategy and plan

ROCA Membership

D.Manson reported that membership numbers are reasonably static – (new members vs passing of existing members)

Action: F.Hill asked D.Manson to meet with C.McLean to go through the ROCA contacts database and ensure that we are working on the correct database when updating.

Action: D.Manson to ask C.McLean if we are being informed about 'bounce back' email addresses when the Digest goes out electronically.

Action: D.Manson to ask C.McLean if the Alumni can look up on social media/ contact the person when an email bounce back is received.

Action: M. Rodda to work with D.Manso to produce a one page list of lost members for the each Digest from here on.

Action: M.Rodda to sort out the list of 6 ROCA candidates for the Wright Social campaign.

Wine Fundraising campaign

ROCA has purchased a new pallet of OWW and is now in a secure spot at OWW. F.Hill to maintain deliveries and supplies to Adelaide. FREE Eyre office can still be the central storage location.

ROCA name boards at RAC:

The last ROCA President and AOM listed on the honour boards at Roseworthy are Dave Spence and Peter Dunn, respectively.

Action: Dick to visit the company who engraved the last name plates and receive a quote.

Archives Update

D.Spencer forward a letter received from the V.C regarding the review of ROCA archives

It is very disappointing that ROCA weren't invited to the review given our meeting with Merna on August 5

Jess informed the group that College Principal, David Purdie is keen to work pro-actively and go through the archives that are stored at RAC and fill the current empty display cabinets ourselves.

Action: Dick and Jess to work with D.Purdie to achieve this result.

Campus Open Day / Old Student's Cup

Action: Jess to follow up with D.Purdie

ROCA Committee roles for 2018/19

Secretary and Digest Editor: M. Rodda

Wine Fundraising Co-ordinator: F.Hill

ROCA Uni Functions representative: to be shared around if F.Hill unable to attend particular events

Alumni Funding Program

Applications close on 19 December.

Action: K.Forrest to complete funding application with idea being to ask for \$3,000 to employ someone to focus on tracking down lost members, through any forms possible.

Action: M. Rodda o ask C.McLean of the results of the Alumni emailing all 'non-ROCA' members who studied at Roseworthy, inviting them to join ROCA

West Coast ROCA Branch:

South East ROCA Branch:

deferred

Riverland ROCA Branch:

Mid North/YP ROCA Branch:

deferred

General Business:

Annual Dinner review:

First time in many years it was not held at Glenelg Golf Club

Venue: everyone enjoyed the extra space.

Better signage to the actual room, bathrooms elevators etc would be good.

Next year, organizing committee to think about signage, menu options (perhaps have veg and salads on the tables), having a better roving microphone.

The cost of the evening was discussed, but it was decided that the numbers of attendees -140 – which is the highest in many years, indicated that the price was about right.

ROCA Committee members to be assigned to 2-3 tables next year so as to look after them, get feedback, sell wine etc

AGM feedback – next year, have a better description of the financials (P&L)

Eventbrite – M.Rebbeck to flag a date of when it closes off.

Action: K.Forrest to create a checklist template for next year's AGM and Dinner

Committee decided to appoint an MC / interviewer to go from table to table at the next dinner.

Action: A.Dennis to speak to A.Richardson re a suitable format for next year.

Action: A.Dennis to draft a ROCA letter to remind people that they are welcome to attend the Annual Dinner, irrespective if they are in one of the feature years.

K.Forrest to draft a letter of support from ROCA, re the SA submission for the state to become the Global Drylands Centre.

D.Coyner to take M.Rebbeck to meet our auditors, William Buck

Jess to continue to monitor LinkedIn and maximize its reach with other forms of social media

F.Hill to talk to C.McLean about updating the ROCA website.

Distinguished Alumni Award

Nominations open in early Dec and close in May 2019.

Action: Dick to look into nominate John Dawkins

Next Meeting: Thursday 7th Feb, 12 noon (please note new time)