Minutes of a Committee meeting held at Mr. W. S. Edge-home on the 14th Feb. 1964. at 8.25 P.M.

Present :- Messrs :- Gilchrist, Roe, Gore, Panser, Hooper, Ryan, Nash, Edge, Ford, Herriot, Norman, Stephen.

Minutes :- Gore proposed Hooper seconded that the minutes as circularized be adopted. (Carried).

ROCA Digest

Mr. R. Ford reported that the Vol 2 No 1 issue of the Digest was a rush issue to avoid deregestration by the P.M.G. The second issue was in the printers hands.

Cost was much greater than expected and it was anticipated each issue would cost £30.0.0.

Mr Gore congratulated Mr. Ford and his committee on the presentation of the Digest and all present supported this.

The financial position of the Association was discussed and it was agreed that some increase in finance would be required.

Mr. Gore asked about advertisers as he could guarantee two pages.

Mr. Roe proposed Mr Hooper seconded that sufficient funds be made available to complete four publications (Carried)

Mr. Gore proposed Mr Nash seconded that a letter expressing appreciation of his help be sent to Mr. Ford Snr. (Carried).

Possible means of raising finance were discussed including (a) Launch an appeal or levy

(b) Use of advertisers.

After discussion it was resolved that the Digest Committee investigate the use of advertisements and have full authority to act accordingly.

Swimming Pool Appeal.

Mr. Roe proposed Mr Hooper seconded that members be circularized asking for £3 within the next two years to raise a total of £1500 (Carried).

[illegible] Resolved that the Gresham be booked for the Reunion.

[illegible] & AGM. Mr. Herriot proposed Mr. Gore seconded that the President and secretary investigate and book a hall for the AGM. (Carried).

Resolved that the President & Secretary present a draft adgenda and dinner plan to the next meeting.

[illegible] Business Resolved that Mr. Hooper represent the Association at the 1964 Speech Day.

Mr Hooper read a letter he had drafted in reply to a query pointing out some of the activities of the college and opportunities available for the public to insect the college.

Mr. Gore proposed Mr. Nash seconded that the letter be published as the ROCA Digest editor see fit. (Carried).

A/c. The Treasurer presented A/c. to Commercial printing £ 57-5-6

Postage 1-5-5.

Mr. Hooper proposed Mr. Gore seconded that these be approved (Carried)

Next Meeting. Tentatively set for 22nd May at Mr Hoopers.

Meeting Closed 10.45. pm.

adopted

J.E. Gilchrist [signature]

22/5/64